

# New Calvary Baptist Church

## BULLETIN & SANCTUARY SCREENS ANNOUNCEMENT REQUEST

Ministry Name \_\_\_\_\_

Date(s) Announcement(s) Should Run \_\_\_\_\_

**Please check which type of announcement**

- Monthly Bulletin (*All bulletin announcements must be received by close of business on the 2<sup>nd</sup> Tuesday before the 1<sup>st</sup> Sunday of each month.*)
- Sanctuary Screens

**Please write the announcement below or attach separate typed sheet. Please note that space is limited, therefore, announcements should be concise and include contact name and phone number for additional information. All announcements are subject to being edited.**

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Submitted By: \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Primary E-mail Address \_\_\_\_\_

**For Office Use Only**

Date/Time Received \_\_\_\_\_

By \_\_\_\_\_